



Power Links

Date: 28-08-24

Dear Sir / Madam,

Greetings from Power Links.

We, The Power Links a company that has exists for the last 16 years and has been working in the service domain of electrical Telecom and infrastructure and has 400 employees. Our clients are Indus Towers, Google, EATON, etc...

We need qualified people for our vacant positions of MIS Executive who are willing to work in Chennai & Pondicherry.

Designation: EB coordinator / FMS coordinator / surveillance executive.

Qualification: Any degree.

Experience: Fresher/1-2 years.

Must for this Job: Good knowledge in system, Microsoft office & Particular Excel (Macros, Pivot, VLOOKUP), Power Point.

Job Description: The person has to handle lot of related data from different sources and to compile and upload in excel format. Any query to be answered fully through the excel output. Shall have good understanding and command of spoken English. Communication skills shall be excellent and smooth operations with different group of people in the company.

Salary Range: Consolidated Pay – 15000 (3 month's probation after confirmation company benefits added).

Vacant Locations: Anna Nagar (Chennai) & Pondicherry.

Thanks & Regards



Ravi Shankar R
Senior Executive – HR